

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
November 16, 2022

Call to Order: 5:31 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Brandon Brener
Jeff King

Also, Present:

Susan Ohlenforst, Board Secretary
Chief Brandon Stein
OP Barry Smith
OP Michael Taylor
Captain Daniel Fuselier

Absent:

Stephen Saussy

Pledge of Allegiance: Recited

Modification of Agenda: None.

Hearing of Public Concerns: 2023 Budget Public Hearing. Upon motion made by Slifer, seconded by Brener, it was unanimously approved to open the public hearing. No public was in attendance for the hearing. Upon motion by Slifer, seconded by King, it was unanimously approved to close the public hearing.

Secretary's Report:

Upon motion by Slifer, seconded by King, the meeting minutes for November 16, 2022, were unanimously approved.

With the corrections made as note by Mr. Hawkins and stated by Ohlenforst following Financial Report including a P&L Budget Performance for the month of October 2022 and a Check Register Report for the General Fund Account up to October 31, 2022, was presented. Balance of General Fund as of October 31, 2022, was \$760,430.74 with \$438,581.06 being current year funds and \$321,850.68 being Capital Funds from previous years money. The balance in the Emergency Fund was \$220,111.92 less (4) certificate of deposit in the amount of \$80,000.00. The CD561278 in the amount of 20,031.42 maturity date of 2/25/2023, CD561619 in the amount of 20,020.88 maturity date of 4/24/2023, CD561673 in the amount of 20,016.27 and CD561746 in the amount of \$20,011.78 maturity date of 7/19/2023. Upon motion by Slifer, seconded by King, the financial statements for September 2022 were unanimously approved.

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Communications: Ohlenforst gave update on generator for station eighty-one. It should be arriving about a month earlier than anticipated. Ohlenforst also told the board that it was her intent to resign from her position with the district. She stated she would give a 6 month notice but would like to leave as soon as a replacement was trained. Ohlenforst stated she would be available for assistance to her replacement. After comments from the board, it is noted that Chairman Anderson and Chief Stein stated that if it is necessary that Ohlenforst could work from home as needed.

Chief's Report:

Vehicles and equipment

A/C Compressor repaired on Brush-81, A/C system recharged
Batteries replaced on Engine-83
Air compressors installed at Station-82 and 83.
Outside lighting replaced on Fire Prevention trailer

Facilities

Minor repairs at Station-82 taking place.

Personnel

Current personnel numbers are as follows:

Paid- 13 Part-time- 13

All Full-time positions filled

Larry Turner has returned as a full-time employee and is assigned to C-shift

PAF read, reviewed, and accepted: Lawrence Turner, Rehire. Upon motion by Slifer, seconded by Brener, the PAF for Lawrence Turner was unanimously approved.

Training

Continuing

Annual testing and inspections

All continuing as scheduled

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Communications

- I have requested a year end wish list from the guys. So far I have received some great requests, along with input.
- ESO (new program) is very close to going live, I have completed all training and have began training the employees on the basic use.

Old Business:

Station 81 New Construction Project Report and Discussion: Chief Stein stated he would be reaching out to the committee to set up a meeting.

Policy and Procedures Discussion: Handout were given for review pertaining to the Fire Chiefs work schedule and hours. This will continue to be discussed and put on the agenda for the December meeting.

New Business:

2023 Proposed Budget Vote: The proposed 2023 budget was presented for approval. Upon motion by Slifer, Seconded by King, it was unanimously approved to accept the 2023 proposed budget.

Adjournment: Upon motion by Slifer to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.