

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
January 18, 2023

Call to Order: 5:30 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Jeff King

Also, Present:

Chief Brandon Stein
Susan Ohlenforst, Board Secretary

Absent:

Brandon Brener
Stephen Saussy

Pledge of Allegiance: Recited

Modification of Agenda: None.

Hearing of Public Concerns: None

Secretary's Report:

Upon motion by Slifer, seconded by King, the meeting minutes for December 14, 2022, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of December 2022 and a Check Register Report for the General Fund Account up to December 31, 2022, was presented. Balance of General Fund as of December 31, 2022, was \$490,637.72 with \$252,294.72 being current year funds and \$238,343.00 being Capital Funds from previous years money. The balance in the Emergency Fund was \$180,128.12, The following certificate of deposit as recorded: CD561278 in the amount of 20,46.57 maturity date of 2/25/2023, CD561619 in the amount of 20,036.02 maturity date of 4/24/2023, CD561673 in the amount of 20,031.41 maturity date of 5/24/2023, CD561746 in the amount of \$20,037.00 maturity date of 7/19/2023, CD561942 in the amount of \$20,067.67 maturity date of 10/16/2023 and CD562056 in the amount of 20,042.80 maturity date of 11/7/2023. Upon motion by Slifer, seconded by King, the financial statements for December 2022 were unanimously approved.

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Communications: Chief Stein annual salary raise 1/8 - 19 years, December annual pay raises: M. Krey 12/4 – 6 years, and M. Taylor 12/23 – 4 years . January annual pay raises: E. Givens 1/13 – 20 years and B. Smith 1/21 – 5 years . Also, the following new vendors: Broadband Communications, Communication Center, Fire Safety USA, Ali Express, B & H Audio, Full Source, Plastix Plus, Quickfist Clamps, Rays Pager Sales, Sharp Signs and Advertising.

Chief's Report:

Vehicles and equipment

The 5000-gallon Tender is in service.

All units are currently undergoing a complete teardown of equipment, cleaning, and restocking.

All approved equipment was ordered and has begun arriving. The ability to purchase this equipment has a tremendous effect on our capabilities as well as our efficiency.

Facilities

New Generator at Station-81 is fully operational.

I have spoken to the electrician about replacing some lights at Station-82 and Station-83 as well as securing some wires at Station-82. This will take place very soon as we are waiting for fixtures.

Personnel

Current personnel numbers are as follows:

Paid- 13 Part-time- 13

All Full-time positions filled

Training

Continuing

Annual testing and inspections

All Inspections are completed and up to date.

Annual Pre-plans are being performed.

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Communications

The actions of the Board of Commissioners, regarding the Personnel pay raises, and the allowance to purchase additional equipment that was submitted by the personnel has resulted in a positive impact on morale.

Beginning next Board Meeting, I will institute the awards and recognitions program within St. Tammany Fire District 8. At each Board Meeting I will present awards and/or announce recognitions that our personnel have achieved. These items are solely within St. Tammany Fire District 8 and do not include any monetary value. The awards are solely a certificate that will be presented to the employee.

We have received our PIAL packet. I immediately began gathering info and filling out the packet. It has to be returned in 45 days, and they will set up dates to do a site visit. All personnel are participating in preparation.

Old Business:

2023-2024 Property Insurance Renewal: Tabled until the February meeting

New Business:

Yearly Capital Outlay Plan Discussion: Tabled until the February Meeting

Hiring committee established for Board Secretary: Anderson and Slifer will serve on the hiring committee to replace Ohlenforst. They will meet with Chief Stein to go over the received resumes.

Adjournment: Upon motion by Slifer to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.