

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

August 21, 2024

Call to Order: 5:33 pm

Roll Call:

Mike Anderson, Chair
Sandra Slifer, Vice-Chair
Jeff King

Also, Present:

Chief Brandon Stein
Chief Eric Givens
Sue Ellen Stewart, Board Secretary
Captain Martin Krey
FF/OP Mason Smith
FF/OP Barry Smith

Absent:

Brandon Brener

Pledge of Allegiance: Recited

Modification of Agenda: N/A

Public Concerns: None

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for July 17th, 2024, were approved and unanimously accepted.

Financial Report includes a P&L Budget Performance for the month of July 2024. The balance of Operating Account as of June 30, 2024, was \$1,245,158.35, Emergency Funds of \$174,871.14, Capital Acquisition Fund of \$219,078.58 and CD's totaling \$167,962.59. For a total of \$1,807,070.66.

Year to Date Operating Income of \$1,561,839.60 with expenses of \$868,450.00 for a Net YTD Operating Income of \$693,389.60.

CD Account	Balance	Maturity
561278	\$20,822.76	8/25/24
561673	\$21,230.24	9/24/24
561942	\$21,223.24	9/16/24
562056	\$21,298.68	10/7/24
562219	\$20,210.20	9/05/24
562429	\$21,394.24	8/03/25
562955	\$20,783.23	9/17/24
569519	\$20,000.00	8/31/24
TOTAL	\$167,344.26	

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Discussed potential transfer of funds from Home Bank to Louisiana Asset Management Pool (LAMP) due to higher interest rates. M Anderson will research and call for a special meeting for action after that research if appropriate. Motion made to approve the July 2024 financial reports by S Slifer, seconded by J King, was unanimously accepted.

Communication:

Safe Kids Worldwide was a new vendor reported. Discussion continued on car seat safety and possibility of offering that service in the future.

Chief Stein's Report:

Vehicles and equipment

- Rescue-83 remains in the shop. Possible parts found.

Personnel

- One personnel out on extended sick leave
- Connor Watters officially started full-time on 8/8/24
- One full-time position remains open with a possible applicant

Annual testing and inspections

- All up to date.

Communications

Personnel Recognition

- Birthdays
 - Joe Ball August 1
 - Barry Smith August 27
 - Connor Watters August 5
- Years Of Service
 - Kyle Carter 3 years

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RUN REPORT

AUGUST 2024

Call data is from month of JULY

CALL NATURE	2023	2024	differential
MEDICAL	40	28	-12
PUBLIC ASSIST	7	2	-5
MOTOR VEHICLE ACCIDENT	10	8	-2
STRUCTURE FIRE	0	0	0
VEHICLE FIRE	1	0	-1
NATURAL VEGETATION FIRE	6	0	-6
RESIDENTIAL FIRE ALARM	2	2	0
COMMERCIAL FIRE ALARM	1	0	-1
GAS LEAK/SPILL	0	1	+1
POWERLINE/POLE INCIDENT	0	1	+1
BURN COMPLAINT	1	1	0
OTHER HAZARD	0	0	0
SERVICE CALL	1	0	-1
MUTUAL AID FIRE	1	1 (FD7 RESIDENTIAL STRUCTURE FIRE)	0
MUTUAL AID MVA	0	0	0
MUTUAL AID NAT. VEG	0	0	0
MUTUAL AIDE OTHER	0	1 (FD7 RESIDENTIAL FIRE ALARM)	+1
MONTHLY TOTAL	70	45	-25
YEAR TO DATE TOTAL	439	445	+6

RESPONSE ANALYSIS

AUGUST 2024

Call data is from month of JULY

STATION	CALL VOLUME	AVG RESPONSE TIME
81	30	2:57
82	10	5:36
83	5	5:29

Chief Given's Update:

- Two members are in BR at a training sponsored by National Fire Academy and one at Alabama Fire College.
- B Smith received his Fire Officer II certificate and Capt. Krey will be attending Fire Officer I class. Hunter Glory, a volunteer, will be taking Firefighter I test and upon certification will join as a part-time firefighter. Several new part-time firefighters will be joining the team in the next few weeks.

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Old Business:

- **Facility Update:** All board members received a draft of the contract from Greenleaf. M Anderson asked for any questions/ suggestions. He will contact Greenleaf and Chief Stein will send a copy to Chief Kaufmann for input. M Anderson will also contact an attorney for a preliminary review. The contract does appear more generic and a tool to begin the evaluation of the project. M Anderson encouraged input from the staff.
- **New Appointees:** M Anderson approached another candidate and awaiting the decision.
- **PFIA Accidental Death Policy Increase:** A motion was made last month to increase the coverage; however, the effective date was not determined. S Slifer made the motion to make the change of increasing the policy to \$100,000, effective 9/1/2024. The motion was seconded by J King and was unanimously accepted.

New Business:

- **Civil Service Board Term for J Garcia:** J Garcia's term on the board expires September 25, 2024, and he graciously accepted another term. Paperwork will be filed.
- **2025 Budget Draft:** Chief Stein shared the presentation of the first draft of the 2025 budget focusing on the Ad Valorem income. Chief Stein and M Anderson are meeting with the members of the assessor's office to review the projection on Ad Valorem, will make any adjustments and present the final budget for review at the next board meeting.
- **PAF's:**
 - Dominick Jochum: Confirmed 5/23/23
 - Mason Krey: Confirmed 5/29/24
 - Ethan Rudiger: Confirmed 5/31/24 & Sick leave 7/14/24
 - Conner Watters: New hire, Probational 8/8/24

Adjournment @ 6:47 Motion to adjourn submitted by S Slifer, seconded by J King, the motion was unanimously approved.

Next Meeting: September 18, 2024, at 5:30pm