

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

March 20, 2024

Call to Order: 5:30 pm

Roll Call:

Mike Anderson, Chair
Sandra Slifer, Vice-Chair
Brandon Brener
Jeff King

Also, Present:

Chief Brandon Stein
Chief Eric Givens
Sue Ellen Stewart, Board Secretary
FF/OP Barry Smith
OP Aaron Sallan

Absent:

Pledge of Allegiance: Recited

Modification of Agenda: N/A

Public Concerns: None

Personnel Recognition:

Name	Birthday	Service	Accomplishments
Captain Daniel Fuselier		15 years	
Captain Earl Hotard		15 years	

Several employees celebrated birthdays as posted on our Facebook page. Thanks to Chief Stein and Chief Givens for posting those throughout the month.

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for Feb. 21, 2024, were unanimously approved.

Financial Report includes a P&L Budget Performance for the month of Feb. 2024. The balance of Operating Account as of February 29, 2024, was \$1,619,455.45, Emergency Funds of \$130,266.11, Capital Acquisition Fund of \$215,184.94 and CD's totaling \$205,707.78. For a total of \$2,170,614.28. Operating Income of \$1,335,730.12 with expenses of \$220,796.00 for a net income of \$1,114,934.12.

CD Account	Balance	Maturity
561278	\$20,822.76	8/24/24
561619	\$20,055.12	3/27/24
561673	\$20,676.04	4/24/24
561746	\$20,546.29	6/19/24
561942	\$20,669.22	9/16/24
562056	\$20,742.69	10/7/24
562219	\$20,656.52	9/5/24
562429	\$20,755.91	8/24/24
562955	\$20,783.23	9/17/24

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569519	\$20,000.00	8/31/24
TOTAL	\$205,707.78	

CD 562955 renewed for 7 mths @ 5.10%

The motion was made to approve the February 2024 treasurer report by S Slifer, seconded by J King and was unanimously approved.

Communication:

DB Electrical is a new Vendor

Chief's Report:

Vehicles and equipment

- Tender-81 remains at Siddons Martin for several repairs. It is being re-assembled and they will be adding support structure to the area where the tank is cracking.
- Winch replaced on Brush-81
- Hose reel motor replaced on Brush-81
- Winch repaired on Unit-80

Personnel

- 12 full-time
- 14 Part-Time
- 5 active volunteers

Training

- 6 personnel attended Man vs Machine training in Slidell on February 29. Great Class.
- Chief Stein, Chief Givens and Ms. Sue Ellen Scheduled for grant writing class on April 3rd and 4th. All classes will be held via zoom.
- Chief Stein, Chief Givens, and Operator Taylor Scheduled for VFIS Emergency Vehicle Driver Instructor training on May 10th and 11th in St. James Parish.

Annual testing and inspections

- Annual schedules completed.
- Hose testing Is completed.

Communications

- FD7 update- Board Chairman resigned, Shannon Thornhill appointed Chair person, Albert Holley is stepping down and has been replaced. Automatic-Aid agreement signed between Fd7 and Fd8.
- With changes at the Coroners office, several Fire District must hire a new Medical Director. Several have been interviewed. Dr Ogden was chosen and will charge the

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Fire District a fee which is equal to the cost increase of his insurance. \$750 is Fire District 8 part annually.

RUN REPORT

March 2024

Call data is from month of February 2024

CALL NATURE	2023	2024
MEDICAL	38	36
PUBLIC ASSIST	11	7
MOTOR VEHICLE ACCIDENT	5	2
STRUCTURE FIRE	0	0
VEHICLE FIRE	1	0
NATURAL VEGETATION FIRE	0	1
RESIDENTIAL FIRE ALARM	0	14
COMMERCIAL FIRE ALARM	1	2
GAS LEAK/SPILL	2	1
POWERLINE/POLE INCIDENT	0	0
BURN COMPLAINT	1	4
OTHER HAZARD	0	1
SERVICE CALL	0	0
MUTUAL AID FIRE	0	0
MUTUAL AID MVA	1	0
MUTUAL AID NAT. VEG	0	1 (FD9) 1 (FD7)
MUTUAL AIDE OTHER	0	0
MONTHLY TOTAL	60	70
YEAR TO DATE TOTAL	117	134

RESPONSE ANALYSIS

March 2024

Call data is from month of February 2024

STATION	CALL VOLUME	AVG RESPONSE TIME
81	55	4:02
82	13	7:45
83	2	4:51

Old Business:

Facility Update: M Anderson and Chief Stein’s research continues from discussions with 3 Fire Chief’s, all of which handled funding and architects differently. Next step will be determining which architect to use.

Tier 2.1 Filing: Form needed from B Brener

Ethics, Sexual Harassment and Cyber Security Training: Certificates needed from M Anderson and J King and cyber security certificates needed from all. SE Stewart will resend training links.

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Background Checks: Authorization: Authorization forms were distributed to all so checks can be completed.

Purchasing Policies & Procedures: Waiting for input from current audit. SE Stewart is updating the format to index the documents more easily, not changing any procedures.

Chief Stein Performance Evaluation: All evaluations were submitted and many thanks to Chief Stein for job well done. .

Emergency Reporting System, First Due: Proposed system documentation was provided to board members. Biggest benefit is this system consolidates the multiple systems that are currently used, making it fully integrated and easily used. E Givens went over the benefits and implementation timeline. Funds were budgeted but timing of payment will be different than planned. Upon motion by S Slifer, seconded by B Brener to approve the \$14,120.00 first year purchase of First Due software and was unanimously approved.

New Business:

New Appointees: M Anderson has spoken to a couple of individuals about filling the board vacancy and should hear back from one by month end.

Millage Discussion: Carry over to next month

C/D's: Future CD's maturing will not be renewed as the interest rate in the Emergency fund is currently at 5.21%. Funds will be transferred back to the Emergency Fund at those applicable maturity dates.

Captain's Exam & Eligibility List: Scores from the Captain's exam were approved by the Civil Service Board and Martin Krey, Barry Smith and Michael Taylor were added to the eligibility list. Classification plans were approved, posted and will be adopted at the public hearing on April 17th. After a 10-day period of posting the Chief of Operations exam notice, the test will be scheduled by the OSE.

Adjournment @ 6:26 Motion to adjourn submitted by S Slifer, seconded by J King, the motion was unanimously approved.

Next Meeting: April 17, 2024, at 5:30pm