

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

July 19, 2023

Call to Order: 5:30 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Jeff King
Stephen Saussy

Also, Present:

Chief Brandon Stein
Captain Eric Givens
Aaron Sallean
Martin Krey
Cameron Waguespack
Ken Schroeder, Pastor Sweetwater Church

Absent:

Brandon Brener
Sue Ellen Stewart, Board Secretary

Pledge of Allegiance: Recited

Modification of Agenda: 1) Motion made by S Slifer and seconded by J King to add Paster Ken Schroeder's nomination as Chaplain of the district. 2) Motion made by S Slifer and seconded by S Saussy to add the presentation by Chief Stein for the purchase of lawn equipment. 3) Motion made by S Slifer and seconded by S Saussy to add the new parish ordinance dealing with Hillcrest subdivision. All motions were unanimously approved for discussion under new business.

Public Concerns: Nothing to address

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for June 21, 2023, were unanimously approved.

Financial Report includes a P&L Budget Performance for the month of June 2023. The balance of Operating Account as of June 30, 2023, was \$1,274,362.37 Emergency Funds of \$121,692.65 and CD's totaling \$181,791.77.

CD Account	Balance	Maturity
561278	\$20,055.63	1/25/24
561619	\$20,055.12	3/27/23
561673	\$20,054.96	10/24/23
561746	\$20,086.71	7/19/23
561942	\$20,300.20	10/16/23
562056	\$20,352.90	11/7/23
562219	\$20,302.76	12/5/24
562429	\$20,340.34	1/3/24
562955	\$20,243.15	2/17/24
TOTAL	\$181,791.77	

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S Saussy questioned the renewal date of CD 561746. M Anderson met with the bank representative to renew the CD for a 5 mth period at a 4.93% rate effective 7/20. The motion was made to approve the financials for June 2023 by S Slifer and seconded by J King and was unanimously approved.

Communication: Nothing to report

Chief's Report:

Vehicles and equipment-

- New Service Truck is complete and in service
- Rescue-81 has returned and back in service
- Station-83 Generator has been repaired
- Station-81 Generator part is in, scheduled for repair

Facilities-

- Meeting was held on 7-14-23 of building committee
 - Discussed survey that was complied
 - Met with Abita's historic department and received recommendations concerning green space and hiring a building designer
 - Create a list of potential architectures
 - Create a punch list of design needs
 - Standard meeting will be set up each month the Wednesday before the board meetings.

Personnel-

- 12 Paid Personnel
- 12 Part-Time Personnel

Training

- 2 personnel have attended Apparatus Driver/Operator at FD12 over the last several weeks. They will complete class on Friday 7/21/2023 and Test on Monday 7/24/2023.

Annual testing and inspections-

- Inspections are up to date and continuing
- Town of Abita was presented a list on Monday 7/17/23 of Hydrant issues.
- Hydrant maintenance and painting to begin soon
- All apparatus testing, hose testing, hydrant testing scheduling has been restructured.

Old Business:

American Tower Lease: Project is on hold.

Tier 2.1 Filing: Forms from S Saussy were filed online. Requested he send a copy of the confirmation to SE Stewart.

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Updated Procedures: No additional procedures were presented. Updates will be an ongoing process.

Proposed Public Records Request Fee Schedule: Research and policy is in process. S Slifer motioned to carry it over to the next meeting, motion was seconded by J King and unanimously approved.

New Business:

Nomination of Pastor Ken Schroeder: K Schroeder introduced himself to new participants as Pastor of Sweetwater Church and will be available to assist the district needs. S Slifer motioned to appoint Pastor Schroeder as Chaplain of the district which was second by S Saussy and unanimously approved.

Lawn Mower: Current equipment was purchased in 2007 and has been repaired and modified as much as possible. The mower has an electrical problem that can't be stabilized. Under state guidelines, eight quotes were reviewed and the Dixie Chopper 2454KW was recommended. Fund were previously set aside in the capital acquisition fund. S. Slifer motioned to purchase the recommended equipment (Dixie Chopper 245KW) which was seconded by J King and unanimously approved.

Budget Committee: Committee formed with S Saussy, B Brener, Chief B Stein, S E Stewart and any STFD8 paid personnel.

S Saussy's Board Appointment: Current Parish Council appointed was approved Feb 3, 2022, expiring Dec 31, 2023. S Saussy will not continue as a board member after his appointment expires.

Hillcrest Subdivision: B Stein reported on the illegal and construction burn problem in Hillcrest subdivision over the past 18 months. The issue was brought to the attention of C Tanner which resulted in an emergency 30 day No Burn ordinance that will be voted on by the Parish Council at their next meeting. The ordinance covers all of District 8's response area, including Hillcrest subdivision.

PAF's: No forms were presented

Adjournment @ 6:45: Motion to adjourn submitted by S. Slifer, seconded by S. Saussy, the motion was unanimously approved.

Next Meeting: August 16, 2023, at 5:30pm