

**ST. TAMMANY FIRE PROTECTION DISTRICT #8**  
**Civil Service Board**  
**February 5, 2024**

**Call to Order:** 2:02 pm

**Pledge of Allegiance:** Recited

**Roll Call:**

John Garcia, Board Chair  
John Colley, Board Member  
Daniel Fuselier, Fire Captain, Firefighter Representative  
Sue Ellen Stewart, Board Secretary  
Eric Givens, Chief of Operations (2:18pm)

**Absent:**

**Call for Civil Service Fire Captain Exam:**

Reminder that a call for exam must be made every 18 months to maintain a current eligibility list for promotions within the organization.

As outlined in the Nov 2023 meeting, a new classification of Chief of Operations was established and is in final review process by the Office of State Examiners (OSE). This new position is currently held by Eric Givens, leaving a captain position available and requiring a call for a promotional exam.

D. Fuselier asked if existing captains can take the exam. SE Stewart will clarify and get back to everyone.

Once approved SE Stewart will have the Call for Exam notice posted at all stations and email a copy of the notice and application to all firefighters on staff and send the notification to the OSE. Applications are due back by 2/19/24 and will be available for the board to review at the 2/21/24 scheduled meeting. We anticipate the test will be scheduled in March.

A motion to call for the promotional exam for captain was made by John Colley, seconded by John Garcia, and unanimously approved by all.

The quarterly meeting scheduled for 2/21/24 will be held at 8:00 am. SE Stewart will update the notice with the adjusted time.

**Review and Approval of PAF's:**

Eric Givens; provisional appointment effective 1/1/2024 from Fire Captain to N/A / Chief of Operations (waiting for classification plan approval)

Martin Krey; provisional appointment to Fire Captain effective 1/1/2024 to 4/1/2024 waiting for updated classification plan or testing under current classification plan.

A motion to approve both PAF's was made by John Colley, seconded by John Garcia, and unanimously approved by all.

**Adjournment:**

Upon motion by J Garcia, seconded by J Colley, it was unanimously approved to adjourn the meeting at 2:19 pm.

**Next Meeting: February 21, 2024, at 8:00am**