

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

March 15, 2023

Call to Order: 5:42 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Brandon Brener
Jeff King

Also, Present:

Chief Brandon Stein
Susan Ohlenforst, Outgoing Board Secretary
Operator Krey
Operator Waguespack
Captain Givens
Sue Ellen Stewart, Incoming Board Secretary

Absent:

Stephen Saussy

Pledge of Allegiance: Recited

Modification of Agenda: Request made by Chief Stein to add Surplus of the 2009 Trailer Model # SPF1134 VIN: 5CH200R3391155369, motion by Slifer, seconded by King to add item was unanimously approved.

Hearing of Public Concerns: None

Secretary's Report:

Upon motion by Slifer, seconded by King, the meeting minutes for February 15th and special meeting minutes held February 23rd and 28th 2023, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of February 2023 and a Check Register Report for the General Fund Account up to February 28, 2023, was presented. Balance of General Fund as of February 28, 2023, was \$1,635,704.40 with \$1,288,953.40 being current year funds and \$346,751.00 being Capital Funds from previous years money. The balance in the Emergency Fund was \$140,140.71 and Certificates of Deposits as recorded:

CD Account	Balance	Maturity
561278 (renewed in February)	\$20,055.63	1/25/24
561619	\$20,036.02	4/24/23
561673	\$20,031.41	5/24/23
561746	\$20,037.00	7/19/23
561942	\$20,067.67	10/16/23
562056	\$20,042.60	11/7/23
562219	\$20,000.00	12/5/24
562429	\$20,000.00	1/3/24
TOTAL	\$160,270.33	

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The motion was made to approve the corrected financials for January 2023 and February 2023 by Slifer and seconded by King and was unanimously approved.

Communications: Anniversary dates for Captain Hotard and Captain Fusilier on 3/16, both have 14 years of service.

Chief's Report:

Vehicles and equipment

- Unit-800 had exhaust leak repaired and transmission serviced.
- Tender-83 small tank leak repaired.
- New truck has been ordered.
- Defibtech devices and portable suction unit have arrived. In-service training will be completed this Friday and the units will immediately go into service.

Facilities

- Will be installing new fence and cover around the station-81 generator soon.

Personnel

- Current personnel numbers are as follows:
Paid- 11 Part-time- 13
- Two full time positions open currently.

Training

- Plenty scheduled and planned this year

Annual testing and inspections

- All current

Old Business:

Yearly Capital Outlay Plan Discussion and Allocation of Funds from net revenue: Discussion on annual gear purchases, Chief Stein submitted a grant for funding of a hose, purchase versus financing of the new truck, and CD purchase strategy. After review of the Acquisition Fund Budget versus Actual a motion to keep the net allocation in Capital and research LAMP was made by Slifer, seconded by Brener and unanimously approved.

Presentation of Personnel Recognition Program: Certificates of Excellent Service were presented by Chief Stein to Captain Givens and Captain Krey.

New Business:

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Millage Discussion: Millage process was discussed; renewal is scheduled for 2027.

American Tower Lease: Chairman Anderson had reviewed the proposed lease from American Tower. Conversation with vendor concluded that we were not provided with full information to make a decision. Chairman Anderson will have another conversation with vendor and suggested that a copy of the proposed lease be provided to all board members for review. A motion to defer a to next month was made by Slifer, seconded by Brener and unanimously approved.

Ice Machines: Motion was made by Slifer to approve up to \$4,000 for the purchase of 3 ice machines, seconded by King and unanimously approved.

Streetwise Software: Presentation on the software features and needs were given by Captain Givens, a motion to purchase 5 tables, 10 devices and set-up fees was made by Slifer, seconded by King and unanimously approved.

Term Expiration Documents: Discussed status of paperwork to renew board membership for Slifer, Brener and Saussy. Follow-up will be done on Saussy's paperwork.

PAF's for Review and Approval:

The following PAF was read, reviewed and accepted:

Sterling Monsour 2/15/23 resignation; upon motion by Slifer, seconded by King , the PAF for Sterling Monsour was unanimously approved.

Aaron Sellean, 4/5/21 confirmation; upon motion by Slifer, seconded by King , the PAF for Aaron Sellean was unanimously approved.

Lawrence Turner 2/20/23 resignation; upon motion by Slifer, seconded by King , the PAF for Lawrence Turner was unanimously approved.

Surplus of 2009 Trailer: Motion to accept the act of donation made by Slifer, seconded by Brener and unanimously approved.

Adjournment: Upon motion by Slifer to adjourn, seconded by Brener, the motion was unanimously approved to adjourn the meeting.