

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

September 20, 2023

Call to Order: 5:32 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Brandon Brener
Jeff King
Stephen Saussy

Also, Present:

Chief Brandon Stein
Sue Ellen Stewart, Board Secretary
Captain Daniel Fuselier
Operator Aaron Sallan
FF Operator Barry Smith

Absent:

Pledge of Allegiance: Recited

Modification of Agenda: No modifications required

Public Concerns: Nothing to address

Secretary's Report:

Upon motion by S Slifer, seconded by S Saussy, the meeting minutes for August 16, 2023, were unanimously approved.

Financial Report includes a P&L Budget Performance for the month of August 2023. The balance of Operating Account as of August 31, 2023, was \$1,055,774.64, Emergency Funds of \$122,605.53 and CD's totaling \$181,796.72. The format of this report will be revised to add the CD balance to the "Total Funds on Hand" section and continue to report the details in the last section of the report.

CD Account	Balance	Maturity
561278	\$20,055.63	1/25/24
561619	\$20,055.12	3/27/23
561673	\$20,054.96	10/24/23
561746	\$20,091.66	12/20/23
561942	\$20,300.20	10/16/23
562056	\$20,352.90	11/7/23
562219	\$20,302.76	12/5/24
562429	\$20,340.34	1/3/24
562955	\$20,243.15	2/17/24
TOTAL	\$181,796.72	

The two CD's maturing in October will be renewed at the best rate and term allowed by Home Bank's current bank promotion.

Discussed the possibility of a 2023 budget reallocation between salary expense line items as the individual salary expense line item is trending overbudget with the total category still inline with budget.

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SE Stewart will research the recommended % that can be reallocated and report back to the board prior to the next meeting. The motion was made to approve the August 2023 treasurer report by S Slifer, seconded by B Brener and was unanimously approved.

Communication: No update

Chief's Report:

Vehicles and equipment-

- Engine-83 is pump has been repaired.
- Brush-81 brakes have been repaired.

Facilities-

- Station-82 generator batteries were replaced.

Personnel-

- 12 Paid Personnel
- 13 Part-Time Personnel

Training

- FF/OP Martin Krey passed Instructor 1

Annual testing and inspections-

- Inspections are up to date and continuing.
- Hydrant cleaning and prep is nearing completion. Painting will begin immediately.

Old Business:

Updated Procedures: No additional procedures were presented. Updates will be an ongoing process.

Proposed Public Records Request Fee Schedule: Policy was previously distributed and reviewed. No revisions were received. Further work will be done on the specific fees and distributed once complete.

Facility Update: Building team members have not met since the last board meeting due to deployments to assist other fire districts.

2022 Financial Audit & Statewide Agreed-Upon Procedures: Updates were provided on bank reconciliations, ethics & sexual harassment certificates, salary data in individual personnel file and purchase orders. All items are now resolved.

2024 Budget Committee: The proposed budget was reviewed by all board members. Discussion on health insurance concluded proposed funding was appropriate. The budget will be finalized at the next meeting for public hearing & vote.

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New Business:

Resolution 2023-001 - Residency of Fire District Employee for Civil Service Board



Resolution
2023-001 Residency

Resolution 2023-002 - Equipment Surplus



Resolution
2023-002 Surplus Eq

Both resolutions were read and unanimously approved by all board members.

PAF's: No forms were presented

Adjournment @ 7:20: Motion to adjourn submitted by S. Slifer, seconded by B Brener, the motion was unanimously approved.

Next Meeting: October 18, 2023, at 5:30pm