

ST. TAMMANY FIRE PROTECTION DISTRICT #8

Minutes of Board of Commissioners Meeting

June 21, 2023

Call to Order: 5:32 pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Brandon Brener
Jeff King

Also, Present:

Chief Brandon Stein
Captain Fuselier
Sue Ellen Stewart, Board Secretary
Ken Schroeder, Pastor Sweetwater Church
Michael Dubreuil - HUB Inter.
Cameron Hunt - HUB Inter.

Absent:

Stephen Saussy

Pledge of Allegiance: Recited

Modification of Agenda: Motion made by S Slifer and seconded by J King to move introduction of K Schroeder and HUB presentation to beginning of the agenda. The motion was approved unanimously.

Ken Schroeder: K Schroeder introduced himself as pastor of Sweetwater church in Abita. Pastor Schroeder offered to serve as chaplain of the district. His nomination for vote will be added to next month's meeting agenda.

Health Insurance Presentation: Presented by Cameron Hunt and Michael Dubreuil, providing an overview HUB International and what can be available while keeping Humana's renewal policy in place effective 8/1/2023 at the same rate offered by current agent Jonathan Lagarde. Discussion continued with a motion from B Brener to move forward with an agent change of record from Jonathan Lagarde to HUB International- Cameron Hunt and Michael Dubreuil. Motion was second by J King and unanimously approved.
The motion made by S Slifer to accept the Humana renewal policy at 2% increase was second by J King and unanimously approved.

Secretary's Report:

Upon motion by S Slifer, seconded by J King, the meeting minutes for May 17, 2023, were unanimously approved.

Upon motion by S Slifer, seconded by B Brener, the financial and Chief's report will be added to the agenda, were unanimously approved.

Financial Report includes a P&L Budget Performance for the month of May 2023. The balance of Operating Account as of May 31, 2023, was \$1,407,110.89 Emergency Funds of \$121,308.20 and CD's totaling \$180,918.13.

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CD Account	Balance	Maturity
561278 (renewed in February)	\$20,055.63	1/25/24
561619	\$20,055.12	3/27/23
561673	\$20,054.96	10/24/23
561746	\$20,061.70	7/19/23
561942	\$20,182.96	10/16/23
562056	\$20,196.30	11/7/23
562219	\$20,146.55	12/5/24
562429	\$20,130.55	1/3/24
562955	\$20,034.36	2/17/2024
TOTAL	\$180,918.13	

The motion was made to approve the financials for May 2023 by S Slifer and seconded by B Brener and was unanimously approved.

Chief's Report:

Vehicles and equipment-

- Rescue-81 in shop.
- All electrical has finally been completed at Station-82
- New rear tires on Engine-83

Facilities-

- Kitchen issues at Station-81 forced a full remodel of the upstairs kitchen. Remodel was performed basic at the request of the majority of personnel, and all personnel contributed to the process in some way or another.
- Station-83 interior lighting is being upgraded to Led lighting.
- Station-81 Generator encountered an issue with the Coolant level sensor, parts are ordered.

Personnel-

- 12 Paid Personnel
- 14 Part-Time Personnel
- 1 personnel in hiring process

Training- Captain Givens attended an Inspections class the National Fire Academy in Maryland. Captain Fuselier and Operator Taylor attended a Public Fire Educator class at Alabama Fire College.

Annual testing and inspections- All up to date

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Old Business:

American Tower Lease: Project is on hold.

Fire Chief Review Documents: Evaluations were provided by 4 board members resulting in a 4.84 rating out of 5. Appreciation was given to Chief Stein for a job well done!

Tier 2.1 Filing: Forms from S Saussy are still outstanding. M Anderson will follow up with S Saussy.

Updated Procedures: B Stein presented procedural changes to the Daily Log procedure 202.04 and Incident Reporting procedure 101.09.06. Both were unanimously approved after a motion by S Slifer, seconded by J King.

New Business:

Millage Discussion: The 2023 resolution to adopt our current Millage was reviewed, and vote was recorded on the affidavit with (4 YEAS) : M Anderson, S Slifer, B Brener and J King; (0 NAYS), (0) ABSTAINED AND (1) ABSENT: S. Saussy. B Brener motioned to accept the resolution, seconded by J King and unanimously approved.

Proposed Public Records Request Fee Schedule: State law requiring disclosure of a public record fee schedule. Discussion continued on the method of providing the report i.e., electronic or paper and at what cost to the requester. M Anderson asked that B Stein and S Stewart review the law and develop a price schedule to be shared at the next meeting. A motion to present findings at the next meeting was made by B Brener, seconded by J King and unanimously approved

PAF's: No forms were presented

Adjournment @ 6:55 Upon motion by Slifer to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.

Next Meeting: July 19, 2023, at 5:30pm