

***ST. TAMMANY FIRE PROTECTION DISTRICT #8***  
***Minutes of Board of Commissioners Meeting***  
***November 17, 2021***

**Call to Order:** 5:33pm

**Roll Call:**

Sandra Slifer, Vice-Chairwoman  
Stephen Saussy  
Jeff King

**Also, Present:**

Susan Ohlenforst, Board Secretary  
Chief Brandon Stein

**Absent:**

Michael Anderson, Chairman  
Brandon Brener

**Pledge of Allegiance:** Recited

**Modification of Agenda:** A request was made by Chief Stein to add the discussion of Fire Chiefs Comp time policy to new business. Upon motion by Saussy, seconded by King, the agenda was modified to add the discussion of Fire Chiefs Comp time policy. The motion to modify the agenda was unanimously approved.

**Hearing of Public Concerns:** None

**Secretary's Report:**

Upon motion by Saussy, seconded by King, the meeting minutes for October 20, 2021, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of October 2021 and a Check Register Report for the General Fund Account up to October 31, 2021, were presented. Balance of General Fund as of October 31, 2021, was \$568,213.69 with \$353,711.22 being current year funds and \$214,502.47 being Capital Funds from previous years money. The balance in the Emergency Fund was \$263,712.98. Upon motion by Slifer, seconded by King, the financial statements for October 2021 were unanimously approved. Hawkins discussed the budget process with the board.

Communications: Ohlenforst reported a new vendor Toulouse, LLC. Also, an insurance claim was made on the generator at station 81. We needed to file a claim to see if the generator was covered under our property insurance. If the claim was denied, we could then file a claim with FEMA. As it turned out our property insurance covered the claim, and the payout will be 26,035.12 to go towards the purchase of a new generator.

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**Chief's Report:**

Vehicles and equipment

Normal general repairs and upkeep on units.  
Rescue-81 needed front end alignment and new front tires.  
Rescue-81 back in service  
Quote on new Station-81 generator was obtained, insurance adjuster did inspection on old generator. Just waiting on word from insurance company.  
Engine purchased from Killona is here. Re-lettering and equipping will begin next week. Hoping to have it in service before the end of the year. Some equipment items will need to be ordered.

Facilities

Research continuing Station-81 remodel. Chief has spoken to multiple individuals regarding grants.  
Gas heater at Station-82 we will need to change out to electric soon. Too many issues with current heater, including the cost of propane to facilitate voting only.

Personnel

No quarantine due to Covid exposure and/or contraction  
Current personnel numbers are as follows:  
Paid- 12  
Part-time- 12  
Volunteer-10

Annual testing and inspections

Continuing as scheduled

Training

Daily training  
Tower drill  
On-line  
We continue to have certifications being achieved on a regular basis.

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**Old Business:**

**Budgeting Submitted for Adoption and to publish for public review:** After discussion, the request was made to change the wording of the 2022 proposed budget less pension to reflect less the sheriff's pension. With the correction made a motion made by Saussy, seconded by King to adopt the 2022 Proposed budget for publishing and public review. It was unanimously approved.

**New Business:**

**2022 Meeting Dates Discussion:** The meeting dates for 2022 were presented to the board. There were no adjustments to the 2022 Meeting dates scheduled.

**Fire Chief Comp Time Discussion:** Chief Stein brought it to the board's attention that due to the amount of comp time he had accrued due to Hurricane Ida and the amount of vacation time he has already accrued. That it was necessary to put a policy in place when an emergency declaration declared by the governor due to a hurricane or some other disaster that would require him to work excessive hours where his comp time could be bought out. It was recommended by Saussy that the Chief reach out to other Fire Districts to see how they have written their policy and to produce something that would be beneficial to STFD#8.

**Adjournment:**

Upon motion by Saussy to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.