

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
November 18, 2020

Call to Order: 5:30pm

Roll Call:

Jay Hawkins
Michael Anderson
Sandra Slifer
Darryl Battaglia
Stephen Saussy

Absent: NONE

Also, Present:

Chief Brandon Stein
Susan Ohlenforst, Board Secretary

Pledge of Allegiance: Recited

Modification of Agenda: Per Request from Slifer to modify agenda to add Electronic charging stations in case of power outages for emergency medical circumstances. Hawkins moved to the floor for a motion. Upon motion by Slifer, seconded by Saussy to add to the agenda under new business it was unanimously approved.

Hearing of Public Concerns: Hawkins sent to the floor to open the Public Hearing on the 2021 Budget. Upon motion was made by Slifer, seconded by Saussy it was unanimously approved to open the public hearing for the budget 2021. No public concerns were presented therefore upon motion to close public hearing by Slifer, seconded by Battaglia it was unanimously approved to close the public hearing.

Secretary's Report:

Upon motion by Slifer, seconded by Anderson, the meeting minutes for October 14, 2020 were unanimously approved.

A modified financial report for September 2020 was presented for approval. A correction was made to the general fund \$381,747.78 and capital fund money from previous year \$130,307.33. The total funds on hand amount was correct \$512,055.11. Upon motion by Slifer, seconded by Saussy the modified report was unanimously approved.

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Financial Report including a P&L Budget Performance for the month October 2020 and a Check Register Report for the General Fund Account up to October 31, 2020 were presented. Balance of General Fund as of October 31, 2020 was \$396,273.03 with \$268,295.03 being current year funds and \$127,978.00 being Capital Funds from previous years money. The balance in the LAMP Emergency Fund was \$263,492.05. Upon motion by Slifer, seconded by Anderson, the financial statements for October 2020 were unanimously approved.

Communications: New vendors added Firefighters Bookstore and B&G Rebuilders.

Chief's Report:

Vehicles and equipment

- All units in working order.
- Station-82 generator has been installed and connected. It is operational.

Personnel

- One exposure and/or quarantine due to COVID-19.
- Current personnel numbers are as follows:

Paid- 12

Part-time- 13

Volunteer-9

Annual testing and inspections

- Pre-planning is continuing on schedule.

Training

- On-line training is still currently being performed.
- Inspector class was completed with 6 participants from FD8. Awaiting skills testing and certification testing.

Station improvements

- No update on the plans for station-81. Attempted to call Josh O'Quinn twice

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Communications

- Update on Unifire situation. All Fire Districts will be moving to FD1 dispatch with a target date of January 1, 2021. Attached is proposed cost for FD1.
- Meeting with all involved with lake Charles storm response to finalize reimbursements on 11/19/20. I will notify everyone by e-mail on final numbers.

Old Business:

Policy and Procedures:

Policy and Procedure Discussion – The following policies were presented for approval: Uniform Allowance Updated, upon motion by Slifer, seconded by Anderson there were 4 yeas, 0 nays and 1 abstain. Annual Leave Updated, upon motion by Anderson, seconded by Saussy there were 4 yeas, 0 nays and 1 abstain. Discipline Policy Revised, after a recommendation to update the “xxxx” within the correct “policy section reference” information as stated by Slifer, upon motion by Slifer, seconded by Anderson there were 4 yeas, 0 nays and 1 abstain. Daily Logs Updated, upon motion by Slifer, seconded by Anderson there were 4 yeas, 0 nays and 1 abstain. Records Management Policy Revision , upon motion by Slifer, seconded by Anderson there were 4 yeas, 0 nays and 1 abstain.

New Business:

2021 Budget Vote: After there were no public concerns about the 2021 Budget, Hawkins moved to the floor for a vote. Upon motion to accept and approve the 2021 Budget made by Slifer, seconded by Saussy it was unanimously approved with the following vote:

YEAS: Hawkins, Slifer, Anderson, Saussy, Battaglia

NAYS: 0

ABSTAIN:0

ABSENT: 0

Adoption of Nuisance and Burn Ordinance: Chief Stein presented to the board information about the ordinances that have been adopted by the parish government and by other fire protection districts. Chief Stein indicated that the district would have to adopt the ordinance and then present to the Town of Abita for their adoption of the ordinance as well. Chief Stein indicated he is currently working on the verbiage of the ordinance to present for adoption at the next meeting. The board will need to pass a resolution to adopt the ordinance.

2021 Meeting Schedule: Ohlenforst presented the 2021 meeting schedule to the board.

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2021 Upcoming Chairman Election: Hawkins stated he would not be seeking re election as Chairman. Hawkins suggested that we search for a replacement. Hawkins extended his help until a replacement could be found.

Tower Alliance Lease Discussion: After a brief discussion it was determined that more information is needed. It was requested to set up a teleconference with the representative at Tower Alliance. This item was tabled until the next meeting in December.

Electronic Charging Stations : After a brief discussion it was determined that more information is needed. This item was tabled until the next meeting in December

Adjournment:

Upon motion by Anderson to adjourn, seconded by Slifer, it was unanimously approved to adjourn the meeting.