

***ST. TAMMANY FIRE PROTECTION DISTRICT #8***  
***Minutes of Board of Commissioners Meeting***  
***February 17, 2021***

**Call to Order:** 5:32pm

**Roll Call:**

Michael Anderson  
Sandra Slifer  
Stephen Saussy

**Absent:** NONE

**Also, Present:**

Chief Brandon Stein  
Susan Ohlenforst, Board Secretary  
Brandon Brenner Town Appointee

**Pledge of Allegiance:** Recited

**Modification of Agenda:** Ohlenforst requested at the request of Anderson to add Vice Chairperson appointment to new business. Upon motion by Slifer, seconded by Saussy it was unanimously approved to add the topic of Vice Chairperson to new business.

**Hearing of Public Concerns:** None

**Secretary's Report:**

Upon motion by Slifer, seconded by Saussy, the meeting minutes for January 20, 2021 were unanimously approved.

Prior to giving the financial report Ohlenforst discovered discrepancies in the figures of current money and capital funds from previous years. Ohlenforst made the corrections verbally to the board. With that being, said the corrected figures were read aloud. Financial Report including a P&L Budget Performance for the month January 2021 and a Check Register Report for the General Fund Account up to January 31, 2021 were presented. Balance of General Fund as of January 31, 2021 was \$1,197,169.36 with \$964,976.05 being current year funds and \$232,193.31 being Capital Funds from previous years money. The balance in the LAMP Emergency Fund was \$263,552.96. Upon motion by Slifer, seconded by Anderson, the financial statements for January 2021 with the stated modifications were unanimously approved.

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***February 17, 2021***

**Communications:** Ohlenforst presented a new vendor to the board. The new vendor added was Jones & Bartlett Learning LLC

**Chief's Report:**

Vehicles and equipment

All units in working order.

Personnel

No exposures and/or quarantine due to COVID-19.

Current personnel numbers are as follows:

Paid- 13

Part-time- 12

Volunteer-10

Annual testing and inspections

Pre-planning continuing as scheduled.

Training

On-line training is still currently being performed.

Tower drills are scheduled to accommodate P.I.A.L. requirements

1 volunteer passed Hazmat Operations

6 Volunteers attended and completed EMR

All 5 employees who tested for inspector have passed inspector 1. All 5 employees will be attending the L.S.F.M. required training classes on February 18 and 19 in Covington. Upon completion, all paperwork will be submitted to the State Fire Marshal to have personnel certified as Inspectors and recognized by the L.S.F.M. office.

One personnel to attend search and rescue class

Station improvements

Ralph Armijo is working on plans and layout for station 81

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Communications

Fire District 8 first in-house EMR class was held in-house and conducted by Capt. Givens, with the assistance of Capt. Fuselier and Operator Taylor. The class was held and completed with a total of 10 students, in attendance was 2 personnel from FD7, 2 Full-time FD8 employees, and 6 FD8 volunteers.

**Old Business:**

**Adoption of Nuisance Ordinance Resolution #2021-001:**

**Resolution No.: 2021-001**

**Resolution of the Board of Commissioners (“board”) of St. Tammany Fire  
District #8 relating to the adoption of the St. Tammany Parish Nuisance Fire Alarm  
Ordinance for St. Tammany Fire District #8**

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**WHEREAS** a quorum of the Board of Commissioners (“Board”) of St. Tammany Fire District #8 (“District”) was present on this 17<sup>th</sup> day of February 2021 for a properly advertised, regular monthly meeting.

**WHEREAS** the board finds that it is in the best interest of the district, its employees, citizens, and taxpayers to implement a program and procedure whereby the District has determined that it is in the best interest of the District to adopt the St. Tammany Parish Fire Alarm Ordinance as the governing guidelines and procedures for Fire District #8.

**NOW, THEREFORE, BE IT RESOLVED** that:

1. The Board of Commissioners wishes to adopt the St. Tammany Parish Fire Alarm Ordinance for Fire District #8.
2. To the extent that prior resolutions or acts of this Board conflict with this Resolution, those prior resolutions and actions are superseded by the Resolution.

A motion was made by Slifer and seconded by Saussy, to adopt the St. Tammany Parish Nuisance Fire Alarm Ordinance

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: Slifer, Saussy, Anderson

NAYS: None

ABSTAINED: None

ABSENT: None

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**CERTIFICATE**

**I HEREBY CERTIFY** that I am the Chairman of the Board of Commissioners (“Board”) of St. Tammany Fire District #8, and the above and foregoing Resolution was properly adopted by the Board of Commissioners, which is the Districts governing authority, at a regular meeting called and held in accordance with law, at St. Tammany Fire District #8, Station-81, 22455 Hwy 36, Abita Springs, Louisiana, On the 17th day of February 2021.

**THUS, DONE AND SIGNED** at Abita Springs, Louisiana, this 17<sup>th</sup> day of February 2021.

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Mike Anderson  
Chairman, Board of Commissioners  
St. Tammany Fire District #8

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Susan Ohlenforst  
Secretary, Board of Commissioners  
St. Tammany Fire District #8

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Brandon C. Stein  
Fire Chief  
St. Tammany Fire District #8

**New Business:**

**Vice Chairperson Appointment:** Anderson asked Slifer if she would like to continue as Vice Chairperson. She gladly accepted the continuation of Vice Chairperson. Therefore, Anderson made the appointment official.

**Yearly Capital Outlay Plan Discussion:** Chief Stein said the Plan was no different than the plan presented last year. That 2021 capital budget was payment of the last debt service, turnout gear if needed and for hoses. Chief Stein also stated that the biggest capital project is the remodel of station 81.

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**Website Upgrade:** Ohlenforst presented a proposal from Kristin Tortorich, LLC to upgrade our website. Our current website is very outdated. After discussion by the board and upon motion by Slifer, seconded by Saussy, it was unanimously approved.

**Station 81 Improvements:** Chief Stein mentioned in his Chiefs report that Ralph Armijo is working on plans and layout for the station.

**Adjournment:**

Upon motion by Slifer to adjourn, seconded by Saussy, it was unanimously approved to adjourn the meeting.