

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
March 17, 2021

Call to Order: 5:32pm

Roll Call:

Michael Anderson
Sandra Slifer
Stephen Saussy
Brandon Brener
Jeff King

Absent: NONE

Also, Present:

Chief Brandon Stein
Susan Ohlenforst, Board Secretary
Captain Eric Givens

Pledge of Allegiance: Recited

Modification of Agenda: Motion made by Slifer to move from Communication Benefitsone presentation to before the secretary's report, seconded by Saussy, it was unanimously approved.

Hearing of Public Concerns: None

Benefitsone Presentation: Jack Duvernay and Jody Sanderson presented to the board how they could offer a program of Human Resource benefits and services to the department by switching insurance brokers. The board will take the information under advisement for a future discussion.

Secretary's Report:

Upon motion by Slifer, seconded by Saussy, the meeting minutes for February 17, 2021 were unanimously approved.

Prior to giving the financial report Ohlenforst discovered discrepancies in the figures of current money and capital funds from previous years. Ohlenforst made the corrections verbally to the board. With that being, said the corrected figures were read aloud. Financial Report including a P&L Budget Performance for the month February 2021 and a Check Register Report for the General Fund Account up to February 28, 2021 were presented. Balance of General Fund as of February 28, 2021 was \$1,229,682.79 with

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\$997,489.48 being current year funds and \$232,193.31 being Capital Funds from previous years money. The balance in the LAMP Emergency Fund was \$263,565.85. Upon motion by Slifer, seconded by Saussy, the financial statements for February 2021 with the stated modifications were unanimously approved.

Communications: Ohlenforst informed the board of Quickbooks 2018 not being supported by them anymore and an updated version was required for support and would need to be purchased. Also, Griffin and Firman will be conducting the field audit on March 25th and 26th.

Chief's Report:

Vehicles and equipment

- FP-81 underwent needed repairs. Multiple coolant leaks repaired and brakes were replaced. Will need two tires soon.
- Rescue-81 will need front end alignment and front tires soon.

Personnel

- No exposures and/or quarantine due to Covid.
- Current personnel numbers are as follows:
Paid- 13
Part-time- 12
Volunteer-10

Annual testing and inspections

- Pre-planning continuing as scheduled.
- Hose testing will begin shortly

Training

- On-line training is still currently being performed.
- Tower drills are continuing
- All 5 employees will test for Inspector II in the beginning of April. All other requirements for Fire Marshals Office recognition and certification are completed.

Station improvements

- No further communications from Ralph Armijo, or O'quinn construction.
- Charlie Rick construction has made multiple visits with engineers and other contractors to assess the area to be remodeled. They will provide a minimum cost once all assessments are completed.

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
March 17, 2021

Communications

- The Cooperative Endeavor Agreement has been signed by Chief and Mayor Curtis and has been enacted

Old Business:

Website Upgrade:

Station 81 Improvements: Chief Stein mentioned in his Chiefs report.

New Business:

Welcome Town and Parish Appointees: Anderson introduced Brener and King. They were welcomed by all. Anderson stated that he looked forward to working with the new commissioners.

Adjournment:

Upon motion by Slifer to adjourn, seconded by Saussy, it was unanimously approved to adjourn the meeting.