

***ST. TAMMANY FIRE PROTECTION DISTRICT #8***

***Minutes of Board of Commissioners Meeting***

***July 21, 2021***

**Call to Order:** 5:32pm

**Roll Call:**

Michael Anderson  
Sandra Slifer  
Stephen Saussy(Late)  
Jeff King  
Brandon Brener

**Absent:** None

**Also, Present:**

Susan Ohlenforst, Board Secretary  
Chief Brandon Stein  
Upgraded Captain Martin Krey  
FF/OP John Segura  
FF/OP Aaron Gouzien  
PT-FF/OP Phillip Abadie  
PT-FF/OP Harold Campbell

**Pledge of Allegiance:** Recited

**Modification of Agenda:** Ohlenforst requested to add PAF's review to her communication. Upon motion by Slifer, seconded by King, Ohlenforst's request to add the PAF's review to her communication was unanimously approved.

**Hearing of Public Concerns:** Upgraded captain Martin Krey presented a concern of the firefighters pay. It is the firefighters of the St. Tammany Parish Fire District #8 request to have a pay increase. Krey spoke in favor of a pay increase. It is his desire to present to the board a cost analysis of how the department can move forward with this pay increase. After much discussion amongst the board and the firefighters present it was decided to put together a committee with Krey heading it. Chairman Anderson expressed the boards interest in working on this and to determine if it could be done.

**Secretary's Report:**

Upon motion by Slifer, seconded by Saussy, the meeting minutes for June 16, 2021, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of June 2021 and a Check Register Report for the General Fund Account up to June 30, 2021, were presented. Balance of General Fund as of June 30, 2021, was \$974,816.06 with \$748,711.70 being current year funds and \$226,104.36 being Capital Funds from previous years money. The

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balance in the LAMP Emergency Fund was \$263,604.51. Upon motion by Slifer, seconded by King, the financial statements for June 2021 were unanimously approved.

**Communications:** Ohlenforst presented new vendors: NETC, DoMyOwn and Delta Airlines. In the previous meeting the board discussed moving the emergency funds from LAMP to Home Bank, those funds were moved, and the signers are Anderson and Slifer. Upon motion by Slifer, Seconded by Saussy, it was unanimously approved to move the funds. PAF's for A. Sallean, A. Gouzien, C. Waguespack, and S. Harden were read aloud and presented for review. Upon motion by Saussy, seconded by Slifer, it was unanimously approved to accept the PAF's as read.

#### **Chief's Report:**

##### Vehicles and equipment

Minor general repairs and upkeep on units

##### Personnel

No exposures and/or quarantine due to Covid.

Current personnel numbers are as follows:

Paid- 12

Part-time- 13

Volunteer-10

##### Annual testing and inspections

Pre-planning continuing as scheduled.

##### Training

On-line training is still currently being performed

Tower drills are continuing as scheduled

1 personnel scheduled to attend Alabama Fire College for Inspector

1 personnel received certification for Driver/Operator Aerial at FD13

5 personnel received certification for Fire Investigator

5 personnel received credentials from LASFMO

1 personnel scheduled to attend the National Fire Academy in Maryland for incident command

1 personnel scheduled to take inspector test

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Communications

3 personnel have completed Leadership training with Peoplecore. 3 more scheduled to attend. Possible another class to be held at FD8 in the future and all remaining members will be mandated to attend.

Pest control- In the past we have paid for pest control, in which we found very ineffective. After much research and inquiry, it was determined that we can provide our own pest control, at a very reduced and more effective rate. To hire pest control for each station, with one spider treatment and 6 months of monthly spraying would cost an average of \$2280. To perform the service in house, including equipment and chemicals, we pay \$725. This also includes termite treatment.

Personnel Meeting was held on 6-29-2021. The purpose of this meeting was to engage each member while in a group and provide clarification and explanations on multiple subjects, as well as give personnel the opportunity to express concerns and/or offer suggestions.

**Old Business:**

**Station 81 Renovation Update:** Chief Stein gave update on new contractors working on a quote.

**New Business:**

**Budgeting Committee Established:** Anderson asked Saussy and Brener to be on the budget committee for the year 2022. Both Saussy and Brener accepted the appointment. On the budget committee will be Chief Stein and Ohlenforst to assist with budget items and documents along with Saussy and Brener. Chief Stein made a request to appoint 2 firefighters to sit in on the budget meetings. Anderson replied to Chief Stein request noting that it would be good for the firefighters to know how the budget process works.

**Property and Workman's Comp Insurance Quote Discussion:** Ohlenforst reported that an insurance broker had reached out to the department to supply a quote for the renewals of:  
Property Renewal 2/2022  
Workman's Comp Renewal 6/2022

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Anderson stated that it is a good idea to seek quotes from competitors and is in favor of allowing Bernard Insurance to provide a quote to the department.

**Adjournment:**

Upon motion by Slifer to adjourn, seconded by Brener, it was unanimously approved to adjourn the meeting.