

***ST. TAMMANY FIRE PROTECTION DISTRICT #8***  
***Minutes of Board of Commissioners Meeting***  
***October 14, 2020***

**Call to Order:** 5:30pm

**Roll Call:**

Jay Hawkins  
Michael Anderson  
Sandra Slifer  
Darryl Battaglia

**Absent:** Stephen Saussy

**Also, Present:**

Susan Ohlenforst, Board Secretary  
Chief Brandon Stein  
Steve Harden OP/EMT

**Pledge of Allegiance:** Recited

**Modification of Agenda:** None

**Hearing of Public Concerns:** None

**Secretary's Report:**

Upon motion by Slifer, seconded by Anderson, the meeting minutes for September 23, 2020 were unanimously approved. Upon motion by Slifer, seconded by Anderson, the special meeting minutes for September 28, 2020 were unanimously approved.

Financial Report including a P&L Budget Performance for the month September 2020 and a Check Register Report for the General Fund Account up to September 30, 2020 were presented. Balance of General Fund as of September 30, 2020 was \$512,055.11 with \$368,030.78 being current year funds and \$144,024.33 being Capital Funds from previous years money. The balance in the LAMP Emergency Fund was \$263,468.79. Upon motion by Slifer, seconded by Battaglia, the financial statements for September 2020 were unanimously approved.

Slifer commented on the emergency fund balance. That considering the recent destruction in southwest Louisiana our current emergency fund balance would not be adequate to handle such a catastrophe.

**Communications:** New vendor added Baker Lyman

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**Chief's Report:**

Vehicles and equipment

- All units in working order.

Personnel

- No exposures and/or quarantine due to Covid.
- Shifts were re-arranged for multiple reasons
- Disciplinary policy is being revised to provide the supervisors with the authority to initiate disciplinary proceedings on subordinates.

Annual testing and inspections

- Pre-planning started October 5, 2020
- Hose testing to begin in November, along with pump testing.

Training

- On-line training is still currently being performed.
- Inspector class is set for end of October.
- 3 personnel completed Driver-Operator class in Pearl River. Testing Tomorrow
- 1 volunteer attending LSU FETI for Hazmat 1 and 2
- Multi-company training will resume at FD4 this month. It will be in conjunction with Covington Fire, FD12 and FD2.

*Slifer stated that if the training room was going to be used for such it was necessary to have wi-fi available. After her Microsoft teams training with Yes Tech a discussion with Ben it was determined that wi-fi could be ran to the training room at an estimated cost of \$200.00.*

Station improvements

- No update on the plans for station-81.

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#### **Communications**

- Update on Unifire situation. All Fire Districts will be moving to FD1 dispatch with a target date of January 1, 2021. The logistics are still being established. Costs are not expected to exceed what we currently pay, a reduction is possible.

#### **Old Business:**

##### **Policy and Procedures:**

Policy and Procedure Discussion – Discipline Policy was brought up for discussion. Chief Stein stated due to the inadequate current discipline policy it is necessary to revise it in its entirety. After a brief discussion as to its current nature, Chief Stein will submit a revised discipline policy for review to the board and will present it at the next board meeting.

#### **New Business:**

**Commissions expiring 12/31/2020:** Commissioner Battaglia will not be renewing his commission from the town council. The floor was open by Hawkins for submissions of names to replace him. Slifer stated she had talked with a town resident who showed an interest in being on the board. Hawkins informed Slifer that the resident would need to meet with the mayor for a recommendation.

**Executive Session-Personnel Discussion:** At 6:19pm, Hawkins called for the board to go into executive session. Upon motion by Slifer, seconded by Battaglia it was unanimously approved to go into executive session. At 6:42pm upon motion by Slifer, seconded by Anderson it was unanimously approved to come out of executive session.

#### **Adjournment:**

Upon motion by Slifer to adjourn, seconded by Battaglia, it was unanimously approved to adjourn the meeting.