

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
December 15, 2021

Call to Order: 5:40pm

Roll Call:

Michael Anderson, Chairman
Brandon Brener
Sandra Slifer, Vice-Chairwoman
Stephen Saussy, Late
Jeff King

Also, Present:

Susan Ohlenforst, Board Secretary
Chief Brandon Stein
Operator Martin Krey
Captain Eric Givens

Absent:

Pledge of Allegiance: Recited

Modification of Agenda: A request was made by Ohlenforst to move the 2022 Budget Adoption Vote to Old business. Upon motion by Slifer, seconded by King, the agenda was modified to move 2022 Budget Vote to old business. The motion to modify the agenda was unanimously approved.

Hearing of Public Concerns: The 2022 public hearing was open for discussion, there were no public in attendance therefore motion made by Slifer, seconded by Brener to close the public hearing. It was unanimously approved to close the public hearing.

Secretary's Report:

Upon motion by Slifer, seconded by King, the meeting minutes for November 17, 2021, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of November 2021 and a Check Register Report for the General Fund Account up to November 30, 2021, was presented. Balance of General Fund as of November 30, 2021, was \$455,493.55 with \$245,974.24 being current year funds and \$209,519.31 being Capital Funds from previous years money. The balance in the Emergency Fund was \$263,743.04. Upon motion by Slifer, seconded by King, the financial statements for November 2021 were unanimously approved.

Communications: Ohlenforst reported the 2021 Audit was in the planning stage.

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Chief's Report:

Vehicles and equipment

Normal general repairs and upkeep on units.
Rescue-81 experienced Re-gen issues and went into derate. DEF filter was 100% clogged.
Station-81 generator- Check was received from insurance company for replacement, minus the deductible. We are attempting to get a quote from other companies, to date we have had no success with getting a return call.

Facilities

No new developments with Station-81 remodel
Station-81 hot water heater developed a major leak and needed replacement. Chief and on duty personnel installed new hot water heater

Personnel

No quarantine due to Covid exposure and/or contraction
Current personnel numbers are as follows:
Paid- 12
Part-time- 12
Volunteer-10

Annual testing and inspections

Inspections are being conducted at this time. The current goal is to bring all inspections current. Once achieved, we will hold field training with personnel involved in inspections and a schedule will be followed annually. The problem we are encountering is, in the past, inspections were not conducted in a manner that was acceptable. Business owners were taken by surprise whenever inspections were completed, and reports are provided on inspections and violation/recommendations. Business owners are very receptive of recommendations and are cooperating

Training

Daily training
Tower drills
On-line
We continue to have Certifications achieved on a regular basis

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Old Business:

2022 Budget Submitted for Adoption: After discussion, a motion made by Slifer to adopt the budget for 2022, seconded by Saussy. It was unanimously approved.

Policy and Procedures: Chief Stein presented changes to the Leave Policy. Upon motion by Slifer, seconded by King. It was unanimously approved to accept the changes to the Leave Policy.

New Business:

Station Security Cameras: Chief Stein presented the cost to purchase and install the camera security system for all three stations. After discussion, Chief Stein stated the cost for the security system would run \$3,400.00. Slifer indicated she would make a motion to approve \$3,600.00 just to cover any hidden cost. Upon motion by Slifer, seconded by King. It was unanimously approved to approve \$3,600.00 for the purchase of security cameras.

New engine equipment: Chief Stein stated the new engine would need equipment to be put into service. Chief Stein laid out a detail cost analysis for the equipment needed and where the funds were available in the budget. This cost totaled \$16,600.00. One item was not related to the new engine, Chief requested the purchase of a Sparky costume. Chief Stein stated the costume would be used for public appearances to promote public fire safety. The cost of the costume is \$4,400.00. Chief Stein stated where the funds would come from for this purchase. Chief Stein also indicated the purchase of the Sparky costume would be reimbursed from a local charity once proof of purchase was provided. Therefore, technically not costing the department anything. After discussion, Slifer indicated she would like to make a motion to approve up to \$22,000.00 for these purchases. Upon motion by Slifer, Seconded by King. It was unanimously approved for Chief to make these purchases not to exceed \$22,000.00

2021 Financial end of the year status: Ohlenforst reported that she had met with Jay Hawkins on Tuesday, December 14th to discuss budget and the department was managing well. The budget was discussed at length during Chief Steins' request for new equipment and with in that discussion the board had determined the department was in good financial standing.

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2022 Chairman Election: Brener nominated Mike Anderson for Chairman. Since there was no one else that came forward to oppose his nomination. Upon motion by Slifer, seconded by Saussy. It was unanimously approved to extend Chairman Anderson term one year.

Adjournment:

Upon motion by Saussy to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.