

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
June 15, 2022

Call to Order: 5:34pm

Roll Call:

Michael Anderson, Chairman
Sandra Slifer, Vice-Chairwoman
Jeff King
Stephen Saussy

Also, Present:

Susan Ohlenforst, Board Secretary
Chief Brandon Stein
OP Barry Smith
Jay Hawkins

Absent: Brandon Brener

Pledge of Allegiance: Recited

Modification of Agenda: None.

Hearing of Public Concerns: None

Secretary's Report:

Upon motion by Slifer, seconded by Saussy, the meeting minutes for May 18, 2022, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of May 2022 and a Check Register Report for the General Fund Account up to May 31, 2022, was presented. Balance of General Fund as of May 31, 2022, was \$1,208,014.78 with \$871,877.78 being current year funds and \$333,137.00 being Capital Funds from previous years money. The balance in the Emergency Fund was \$260,050.84 including (2) certificate of deposit in the amount of \$40,000.00. Upon motion by Slifer with the notable corrections made on the emergency fund balance, seconded by Saussy, the financial statements for May 2022 were unanimously approved.

Communications: Ohlenforst reported 2 new vendors: Sharp and Insta Tent Industries. PAF for Aaron Gouzien was read. Upon motion by Slifer, seconded by King, it was unanimously approved to accept Aaron Gouzien Resignation.

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Chief's Report:

Vehicles and equipment

Normal general repairs and upkeep on units.
Brush unit was out of service for 48 hours due to blown seal. Repairs performed by On-duty personnel at the Station.

Facilities

Communicating with representative from St. Tammany Parish Government Grants Department for Station Construction Grant.
Awaiting survey for Station-81 property.
Deep cleaning of Station-81

Personnel

Current personnel numbers are as follows:
Paid- 12 Part-time- 10 Volunteer-6
One candidate removed from rookie school
New personnel will start shift work on 4/22, 4/24, and 4/26.

Training

Normal training
3 personnel to attend Investigator training

Annual testing and inspections

All continuing as scheduled

Communications

Working with Dorsey Development on recommendations pertaining to the proposed Dollar General
Signs were placed around town and throughout the District for Millage roll-up. One isolated incident of negativity from one member of the public. All other engagements have been positive and supportive.
The first PILOT project was presented this week and was incredibly positive. Chief to provide an explanation.

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Old Business:

Station 81 New Construction Project Report and Discussion: Captain Fuselier requested to be brought up to date on the project. Chief Stein reported that survey was in the works and once the completed survey was received the next committee meeting will be scheduled. Chief Stein also stated that he would deliver the notes to the board from all committee meetings.

Policy and Procedures Discussion: None up for discussion

Mid-Year Financial Status: Ohlenforst passed on a report from Jay Hawkins that financially mid-year we were in good shape. Hawkins made some recommendations for the remainder of the year. Ohlenforst will work with Chief on fuel numbers for the remainder of the year and make the 2% increase for the Verizon revenue, June thru December.

New Business:

Past Board member recognition: Anderson and the board wanted to give recognition to Jay Hawkins for his many years of service. Anderson asked Ohlenforst to compile a list of invitees and to get with Hawkins on a date that will be convenient to him.

Raise dollar amount on Chiefs daily operation spending limit: After much discussion it was decided to raise Chief's daily operations spending limit to \$3,000.00. Upon motion by Saussy, seconded by King it was unanimously approved. During the discussion it noted to set up a sign out log for the debit card and to update authorized users on all accounts.

Insurance Renewal: Ohlenforst read email from Jonathan Laguarde regarding the health insurance renewal. We only encountered a 1.9% rate increase for next year. In addition, the other quoted premiums did not offer what our current insurance covers and at a much higher rate. After discussion it was decided to renew with Humana. Upon motion by Slifer, seconded by King, it was unanimously approved to renew with Humana. Ohlenforst informed the board of the workman's comp renewal with LWCC. We did not have any other comparison quotes.

Adjournment:

Upon motion by Slifer to adjourn, seconded by King, the motion was unanimously approved to adjourn the meeting.