

ST. TAMMANY FIRE PROTECTION DISTRICT #8
Minutes of Board of Commissioners Meeting
February 15, 2023

Call to Order: 5:42 pm

Roll Call:

Sandra Slifer, Vice-Chairwoman
Brandon Brener
Stephen Saussy

Also, Present:

Chief Brandon Stein
Susan Ohlenforst, Board Secretary
Operator Smith
Operator Taylor
Captain Fuselier
Sue Ellen Stewart

Absent:

Michael Anderson, Chairman
Jeff King

Pledge of Allegiance: Recited

Modification of Agenda: Request made by Chief Stein to add Suction Unit to Automated CPR Device, motion by Saussy seconded by Brener to add item was unanimously approved. Request by Ohlenforst to add New Hire Sue Ellen Stewart to new business after Allocation of funds from net revenue, motion by Saussy, seconded by Brener to add to new business was unanimously approved.

Hearing of Public Concerns: None

Secretary's Report:

Upon motion by Saussy, seconded by Brener, the meeting minutes for January 18, 2023, were unanimously approved.

Financial Report including a P&L Budget Performance for the month of January 2023 and a Check Register Report for the General Fund Account up to January 31, 2023, was presented. Balance of General Fund as of January 31, 2023, was \$1,479,863.63 with \$1,114,782.63 being current year funds and \$365,081.00 being Capital Funds from previous years money. The balance in the Emergency Fund was \$160,135.28, The following certificate of deposit as recorded: CD561278 in the amount of 20,46.57 maturity date of 2/25/2023, CD561619 in the

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amount of 20,036.02 maturity date of 4/24/2023, CD561673 in the amount of 20,031.41 maturity date of 5/24/2023, CD561746 in the amount of \$20,037.00 maturity date of 7/19/2023, CD561942 in the amount of \$20,067.67 maturity date of 10/16/2023, CD562056 in the amount of 20,042.80 maturity date of 11/7/2023. CD562219 in the amount of 20,000.00 maturity date of 12/5/2024 and CD562429 in the amount of 20,000.00 maturity date of 1/3/2024 The financials for January 2023 were not approved due to typo in the p& I. The financials will be corrected for approval at the March meeting. However a motion was made to approve Chairman Anderson to renew CD 561278 set to expire on 2/25/2023 in addition to approve the purchase of another CD in the amount of 20,000.00. Upon motion by Saussy, seconded by Brener, it was unanimously approved.

Communications: None

Chief's Report:

Vehicles and equipment

Fire Prevention (2008 F350) unit has a blown head gasket. Recommending replacement with a more versatile unit.

Facilities

New Station-81 generator has been performing its auto cycles weekly as programmed to do.

Personnel

Current personnel numbers are as follows:

Paid- 13 Part-time- 13

All Full-time positions filled

Training

Several members to attend the National Fire Academy in Maryland this year

Several members to attend Fire prevention public Educator school this year

All in-house training, including driver training and company training is undergoing a re-structure.

Annual testing and inspections

All Inspections are completed and up to date.

Annual Pre-plans are being performed.

Communications

- P.I.A.L. packet is 85% complete. Will be submitted by end of the week.

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Old Business:

2023-2024 Property Insurance Renewal: After discussion to renew property insurance, motion was made by Brener, seconded by Saussy, it was unanimously approved to renew current insurance policy.

Yearly Capital Outlay Plan Discussion: Upon motion by Brener, seconded by Saussy the discussion was tabled until the March Meeting, it was unanimously approved.

New Business:

Presentation of Personnel Recognition Program: Motion was made by Saussy, seconded by Brener to table until March, it was unanimously approved.

Request for Funds: Automated CPR Device and Suction Device: Chief Stein presented a projected cost of these two devices totaling \$21,300.00. After discussion, motion was made by Saussy, seconded by Brener to approve purchase of these device up to \$25,00.00, it was unanimously approved.

Replacement of Fire Prevention Unit: Discussion at length on this item by Chief Stein and the board resulted in needing further answers on used purchases made by the district. Chief Stein asked that Ohlenforst look into the buying of used vehicles, in addition to purchases made out of state and the laws associated with public funds.

Surplus items : 1994 Engine and 2008 F350 will be sent to auction: Upon motion by Brener, seconded by Saussy, it was unanimously approved to surplus these items.

Allocation of funds from net revenue: After discussion it was decided further discussion was needed to allocate these funds until the next meeting. Upon motion by Saussy, seconded by Brener, it was unanimously approved to table until March meeting.

Introduction of Sue Ellen Stewart replacement for Ohlenforst: This item was overlooked from the meeting and will be added to new business in March.

Adjournment: Upon motion by Saussy to adjourn, seconded by Brener, the motion was unanimously approved to adjourn the meeting.